AST ONLINE: REGISTRATION AND LOGIN USER GUIDE
The following guide is to assist you through the user registration and log-in process from astfinancial.com. Please review complete instructions to register for the site and create your log-in credentials.
Then click “Client Login” → Employee Plan Participants
On the next page, Click “Register Here”.

If you already have a unique ID, Please enter your Unique ID in the box aside and proceed to AST’s Security Profile Process.
- If you have forgotten your unique ID, please click on “Forgot Unique ID”.
- If you are not registered, please click on “Register Here”.
Enter Participant ID (Find this on your new account letter) and Ticker Symbol, then click Submit.
Enter Full Social Security Number and click Submit.
Choose any Unique ID and Password and then scroll down and review your personal information. Please note, the fields that are grayed out have been provided by your employer and to update them you will need to contact Human Resources.

Enter a secondary email and choose contact preference — would you like to receive communications about the web login process (password resets, etc.) to your primary or secondary email address? Please note, your primary email address can only be updated by your employer. Once this is completed, click Register.
Click “Click Here” on the screen below to begin step 2 of the registration process.

Step One of your Registration Successfully Completed

You have successfully completed the first part of your Registration Process! Please click the following link to Login and complete your Registration. Click Here.
The below page is informational. Please read the page and then click “Register your security profile now” at the bottom right hand side of the screen.
Please choose your security image and phrase. If you would like to accept the image and phrase that is initially presented, please click “Accept this security image and phrase.” If you would like to choose another image and phrase, please click “New image and phrase.”
Please choose your first security question by selecting an option from the drop-down menu. Enter the answer for that security question by typing into the text box. Click “Enter” once complete.
Please repeat the process for the next two security questions.
After entering all three security questions, you will be required to read and agree to the Terms and Conditions of use. Please read the Terms and Conditions, and click “Agree” (you can disagree, but you will not be able to use the site).
After accepting the Terms and Conditions, you will see the Total Wealth Landing page.